King's Park Primary School Nursery Unit
24 Avenue Road
Lurgan, Co Armagh
BT66 7BB

Principal: Miss H Brown B Ed (Hons) PQH
Chair of Board of Governors: Mrs H Cunningham

Controlled Nursery Unit
Admissions No: 78 (Full-time)
Session Times: 8:45am – 1:30pm

Telephone: 028 3832 2450
E-mail: hbrown539@c2kni.net
Website: www.kingsparklurgan.com

Nursery Open Afternoon: Monday 12th January 2026 from 1.30pm-3.30pm

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Respective Functions of the Board of Governors and the Principal in relation to admissions.
The Board of Governors draws up the admissions criteria and delegates to an Admissions Sub-Committee, which includes the Principal, the responsibility for applying these criteria. Any reference herein to the term the Board of Governors includes any Sub-Committee appointed by the Board of Governors for the purposes of applying the admissions criteria.

Admissions Criteria
A timetable of pre-school admissions procedures setting out the dates by which an application is to be submitted is available at www.eani.org.uk/admissions under 'Pre-School Admissions'. During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered.

The application procedure opens on 7 January 2026 at 12noon (GMT) and an application submitted by the closing date of 21 January 2026 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 21 January 2026 will be treated as a late application.

As the pre-school admissions procedure is in two stages the timetable also specifies the relevant dates at Stage 2 which will determine if an application is to be considered as punctual or late.

Admissions criteria to be used in the event of the school being oversubscribed. The criteria are listed in order of priority.

Statutory Criteria

1. Children from socially disadvantaged circumstances in their final pre-school year who were born:

   - on or between 2 July 2022 and 1 July 2023 (inclusive) and whose parents have not exercised their right to defer their child's entry to primary school; or,

   - on or between 1 April 2022 and 1 July 2022 (inclusive) or were due to be born on or between those dates but were born earlier; and,
     - have not attended or are not currently attending a funded pre-school setting under the Pre-School Education Programme as a target aged child; and,
     - that child's parent has completed a request to defer their child starting P1 until September 2027.

Note: Children from 'socially disadvantaged circumstances' means a child whose parent has an entitlement to (i) Income Support, or (ii) Income-based Jobseeker's Allowance, or (iii) Income related Employment and Support Allowance, or (iv) Universal Credit. When parents apply for places for their child on this basis they must provide Benefit Verification to confirm that they have an entitlement. The application procedure for Pre-School will outline how Benefit Verification can be submitted.

2. Children not from socially disadvantaged circumstances (as defined above) who are in their final pre-school year (as defined by criterion 1).

Admissions Sub-Criteria
If when applying a particular criterion, there are more applications than places available, the following sub-criteria will be applied in the order stated. (Parents should note the distinction between King's Park Primary School and King's Park Nursery School in the following statements.):-

(i) Children for whom King's Park Nursery School is stated as first preference;
(ii) Children of permanent employees at King's Park Primary School.
(iii) Children with a brother/sister, half-brother/sister, step-brother/sister currently attending either King's Park Nursery School or King's Park Primary School;

(iv) Children with a brother/sister, half-brother/sister, step-brother/sister who attended King's Park Primary School continuously from admission;
(v) The eldest/only child in the family;
(vi) Other children.

In the event of there being more applicants than places remaining for the last sub-criterion which can be applied, then selection will be on the basis of a rank order of age (oldest first). Where children have the same date of birth, apart from twins and other multiple births, final selection will be on the basis of alphabetical order of the surname, then first forename on the birth certificate. In the case of both names being identical a name will be drawn from a hat in the presence of two Governors.

Non-statutory criteria
Note: Applications falling under Criterion 3 are processed only during Stage 2 of the admissions process, after final pre-school year (Statutory 1 and 2) applications.

3. Children who were born:
- on or between 1 April 2022 - 1 July 2022 (inclusive), or were due to be born on or between those dates but were born earlier; and have attended or are currently attending a funded pre-school setting under the Pre-School Education Programme as a target aged (not penultimate aged) child; and, that child's parent has completed a request to defer their child starting P1: or,

- on or between 2 July 2023 and 1 July 2024 (inclusive); or,

- on or between 1 April 2023 and 1 July 2023 (inclusive) or were due to be born on or between those dates but were born earlier; and that child's parent has completed a request to defer their child starting P1 until September 2028.

Tie Breaker – Non Statutory Criterion 3
Children within Criterion 3 will be selected in Chronological Order of Age – eldest child first. Where children have the same date of birth, apart from twins and other multiple births, final selection will be on the basis of alphabetical order of the surname, then first forename on the birth certificate. In the case of both names being identical a name will be drawn from a hat in the presence of two Governors

When considering which children should be selected for admission, the Board of Governors will only take into account information which is detailed on or provided with the application form. Parents should therefore ensure that all information pertaining to their child and relevant to the school's admission criteria is stated on the application form or provided with it. Examples of such information include whether the child is the eldest child or has siblings attending or having attended King's Park Primary and Nursery School. An original Birth Certificate should be submitted to the 1st preference school.

From 2008/2009, where a child in their penultimate pre-school year is admitted to a school, there will be no automatic entitlement to a second year of pre-school education. Parents of children admitted in 2025/2026 will be required to make a new application for a place in 2026/2027 which will be considered along with all other applications.

Duty to Verify
The Board of Governors reserves the right to require supplementary evidence as it may determine to support or verify information on any application form.

The provision of false or incorrect information or the failure to provide information within the deadlines set by pre-schools can result in the withdrawal of a place and the inability to offer a place on the part of any pre-school nominated on the applicant's application form.

Waiting List Policy
Should a vacancy arise after placement letters are issued from the school, all applications to pre-school that were initially refused, new applications, late application and applications where new information has been provided will be treated equally and the published criteria applied. This waiting list will be in place until June 2027.

The school will contact you if your child gains a place in the school by this method. Your child's name will be automatically added to this waiting list. Please contact the school if you wish your child's name to be removed from the list.

Note
It is expected that all children will be toilet trained by the time of admission. If parents feel there may be difficulties with this they should contact the Principal.

Applications and Admissions to Pre-School		
Year	**Total Applications**	**Total Admissions**
* 2025/2026	97	79

**** The Total Admissions for year 2025/2026 include all pre-school children admitted to the pre-school including those who have a statement of special educational needs.***